



## Migration Services

### File System Migration Tool for WorkSite

**docTagger** migrates documents and folder structures from file systems to Interwoven WorkSite. Through a web browser, **docTagger** enables teams to “tag” folders with metadata. Documents in these tagged folders are automatically profiled and migrated into the target Interwoven library.

### Leverage Metadata Already in Your File System

Directories represent unstructured metadata that users know and trust. For example, one directory structure may contain documents related to a particular project, while documents in another directory may belong to a particular user. **docTagger** leverages this implied “inheritance,” allowing end users to quickly and accurately apply structured metadata to thousands of documents. Once a parent folder is tagged with properties like author and project, all subfolders and their documents will automatically inherit the specified metadata when migrated into WorkSite. For maximum flexibility, inheritance can be overridden at a lower level in the structure if different metadata is required. **docTagger** provides strong metadata validation to maximize consistency.

### Built on the Shamrock Migration Platform

Shamrock is our industry-leading high-speed migration engine for files, metadata and folders. The Shamrock engine can supplement user-supplied metadata and security through applied business rules. Because of its speed and flexibility, Shamrock accommodates any deployment strategy – by user, group or office. With Shamrock, it is possible to migrate the entire enterprise in a single weekend.

### “Day One” Productivity

Baker Robbins knows that a key factor in the success of a migration project is how quickly users can get back to

work. **docTagger** uses the Shamrock migration platform to get your users back to work in the new system by:

- Generating document worklists based on file system activity
- Migrating both files and directory structure for seamless user transitions
- Building the DMS full text index in advance for Day One availability.

Folder Summary for: LA OFFICE  
 Logged in User: DeakinHL  
 Working on behalf of: SMALLESH  
 Document author will be set to 'SMALLESH' [Set my Preferences](#)

\*\*\* Load Time Legend: > 1-35 folders | > 36-99 folders | > 100 folders

Load Time	Folder	Client	Matter	Client Name
	Atlanta Office			
	Folders			
	Common	702362	000005	AGY Huntington
	Org	702362	000005	AGY Huntington
	FormerUsers	118340	000002	E. C. Mangum
	JTS	118340	000002	E. C. Mangum
	Pleadings	118340	000002	E. C. Mangum
	Positive Employee Relations Plan	118340	000002	E. C. Mangum

### Proven Methodology

**docTagger** and Shamrock are proven, effective tools for migration to any Interwoven WorkSite library. These tools, based on our large-scale migration best practices, have imported tens of millions of documents.

### Learn More

Baker Robbins has been a strategic Interwoven partner for over twelve years. Our Team has deployed more seats of WorkSite than any other reseller or consulting partner. Our prestigious legal client base continues to rely on us for thought leadership and the innovative application of well-designed technology.