



Litigation/Practice Support

Business Planning and Services...

Law Firms

Each year the legal profession becomes more competitive and demanding. Increasingly, clients determine how much they are willing to pay for legal services, staffing levels, and case management and strategy. Clients are also demanding alternative fee arrangements.

Law firms need to be more efficient in their practice of law. Firms must effectively manage matters and project workload, institute best practice standards and procedures, and gain control of complex litigation. In the corporate legal community, the term used to describe their preparedness for complex litigation is Litigation Readiness. Law Firms also need Litigation Readiness. Law firms must show their corporate clients that they are technologically prepared to represent them. Law firm **Litigation Support** or **Practice Support** should offer technological support to the law firm attorneys and with the right **Practice Support Business Plan**, Litigation/Practice Support should be a profitable practice area for the law firm.

HILDEBRANDT BAKER ROBBINS delivers a comprehensive view and unified approach to the disparate and competing parties involved in managing litigation. This approach sets us apart from the competition. Hildebrandt Baker Robbins has the expertise to help you and your team be more productive, effective, and cost efficient.

Our **Litigation/Practice Support** experts have experience in highly scalable litigation support platforms, litigation support process and protocols, and management of litigation, regulatory inquiry, and electronic discovery activities. We understand the elements and challenges of developing practice management operations and litigation support teams. We work with you to respond to discovery in the framework of the technology ready environment. We have experience making recommendations on in-house litigation support services versus outsourced services and can assist you with developing thresholds to determine if a project should be outsourced to a vendor. We have experience in gathering electronic and paper-based discovery populations, creating a technology environment for search, review, privilege identification, and production. We have experience in data security requirements, advanced strategies for data input (such as auto-coding), and sophisticated analysis tools (such as inference-based concept engines and pattern mapping).

Our **Electronic Discovery** staff holds expertise in gauging costs and appropriate methods for legal hold, preservation, collection, and processing client data, while forging a practical approach for the clients' ongoing business operations. We maintain up-to-date developments at the State and Federal levels in terms of change in Rules of Civil Procedure, cost shifting, sanctions, and other legal strategies.

Our **Discovery** experts understand the techniques and associated costs with preservation, acquisition, and analysis of data at a forensic level.

Finally, **HILDEBRANDT BAKER ROBBINS** has over twenty-five years of experience supporting law firm practice areas including administrative law, corporate, employment, energy, environment, financial services, government, health, IP, international law, litigation, non-profit, products liability, securities, tax, etc.

Representative Activities

- **Litigation/Practice Support Business Planning**
 - Definition of Services, Process Development, Organizational Structure and Staffing, Technology Planning, Vendor Review, In-house vs. Outsource Threshold/Planning, Billing Review and Revenue Planning, Cost Review and Budgeting, and Records Retention Practices and Policy Development
- **Litigation/Practice Support Departmental Review, Assessment, and Benchmarking**
- **Electronic Discovery Lifecycle, Methodology, and Guidance**
- **Technology Product/Vendor Selection, Management, and Implementation including Data Conversion from Legacy Systems**
- **Practice Area Management**
- **Practice Area Process Assessment and Design**
- **Legal Project Management**
- **Education, Awareness, and Best Practices**
- **Discovery Preparedness**
- **Legal Hold**
- **Discovery and Production Management**
- **Case Strategy and Early Case Assessment**
- **Interim Staffing**
- **Trial Support**
- **Discovery Preparedness Assessments for Corporate Clients**

Contact the Experts

HILDEBRANDT BAKER ROBBINS is globally recognized as the leading, independent provider of strategic, business process, and technology consulting services to law firms, corporate legal departments, and government agencies. Our consulting team includes certified records managers, lawyers, and information managers experienced in a wide variety of compliance and governance related strategies, including IT subject matter specialists experienced with a wide variety of information compliance and management technologies.

Call **HILDEBRANDT BAKER ROBBINS** to help your law firm develop a Litigation/Practice Support Business Plan. Benefit from our experience.